

Internship Evaluation Form
Second Semester – 2013/2014

A. Student Information:

Name	
ID	

B. Internship Information:

	Institution Name and Address	Period	Name of Contact Person	Contact Information (email or mobile)
1.	[1]			
2.	[2]			

C. Performance Evaluation

No.	Performance Indicator	SO's	Evaluation			
			Institution [1]	Institution [2]	Department	Average
1	Professional commitments: Regularity & Timeliness in job, reporting and communicating with supervisor, Dedication & Sincerity in job) Conduct & Behavior: Interpersonal Skills, Personal Relations	<i>i</i>	/10	/10	/10	/10
2	Work Report & Achievements	<i>g</i>	/20	/20	/20	/20
3	Knowledge & Understanding of assigned jobs	<i>a</i>	/10	/10	/10	/10
4	Necessary skills acquired to address the BME process	<i>d</i>	/10	/10	/10	/10
5	Analyzing Capacity: problematic situation, Fault Troubleshooting, Graph & figures, Circuit Diagrams, Service Manuals)	<i>f</i>	/10	/10	/10	/10
6	Quality consciousness: Commitment for quality in work	<i>k</i>	/10	/10	/10	/10
7	Initativeness & Enthusiasm: Self-learning motivation , Focus to Goal	<i>h</i>	/10	/10	/10	/10
8	Organizing & Leadership traits	<i>e</i>	/10	/10	/10	/10
9	Understanding social impact of BME	<i>j</i>	/10	/10	/10	/10
Cumulative score			/100	/100	/100	/100

D. Committee Decision

After careful monitoring, the evaluating committee declares that the Internship is:

- Accepted with the grade:
- Delayed to the following date:.....
- Rejected for the following reasons:
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E. Committee Approval

	President	Member 1	Member 2
Name			
Signature			
Date			