



كلية الهندسة  
College of Engineering

Majmaah University

College of Engineering

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# Vice-Deanship of Quality and Development

## Training Unit

Report on the Training Programs held at College of Engineering  
for the academic year 2018/2019

## List of Training Programs/Workshops held at College of Engineering during 2018/2019

### 1) Workshop on How to write a Course Report : 15/10/2018

A workshop related to Academic Accreditation Unit workshop titled “How to write a Course Report” was organized by the Training Unit at the Seminar room of the Administrative Building on 15/10/2018. The course was handled by Dr.Al Qawasmi the co-ordinator of the Academic Accreditation Unit.

### 2) Academic Advising Workshop : 23/10/2018

A workshop was organized by the Vice-Deanship of Academic Affairs on “Academic Advising” on 23/10/2018. The sessions were handled by Dr.Ahmed Galal and Dr.Yazeed Qasaymeh. The faculty were updated regarding the various procedures regarding the Advising and how to make the Advising process effective.

### 3) End Note Program Workshop : 29/11/2018

For enhancing the Professional Development Skills of the Faculty a training course on End Note Program was organized by the Quality Deanship on 29/11/2018 in the Quality Training Hall of Majmaah University.

### 4) Black Board Workshop : 22/1/2019

A training program was organized by the Vice-Deanship of Academic Affairs on “Black Board” on 22/1/2019. The session was handled by Dr.Yazeed Qasaymeh and the training touched upon how to use the various features of Black Board education software. The faculty who attended the session was able to clarify lot of their doubts with regard to migrating from the previously used interactive platform to Black Board system.

### 5) Smart Board Training : 5/2/2019

Training was given to the faculty of College of Engineering with regard to how to use the Smart Board effectively so that the interactions between the student and faculty can be made more effective. The sessions were handled by the Professionals from the installation company as well as in house faculty.

### 6) Preparations for NCAAA Accreditation : 12/2/2019

A workshop on “Preparations for NCAAA Accreditation” was organized by the Training Unit in co-ordination with Academic Accreditation Unit on 12/2/2019. The session was handled by Dr.Al Qawasmi the co-ordinator of the Academic Accreditation Unit.