

Final mark objection form

For theterm of the academic year :20...../20.....

Dear Head of the department: Dr.....

I would like to object my mark in the course (name and ID) :

Delivered by Dr.....from.....department.

My grade in this course was (...../100) or in letters (.....)

Due to.....

Student Name:Student ID:.....

College of.....department of:.....Phone Nr:.....

Student signature :.....

Date: / /20

Dear engineering college dean,

Could you please name the committee members to consider the objection submitted by the student.

Date: / /20

Signature:.....

Dear Dr.

A committee has been created under your coordination and the membership of

Instructor name	His rank

To study the submitted objection according to the instructions and regulations.

The college dean

Signature:.....

Date: / /20

Dear engineering college dean,

According to your request regarding the submitted objection, the committee met on / /20 and after discussing the student's complaint, the committee recommends that:

Keep the final grade as it is. Change the final grade to ()

Knowing that, his old final mark was in numbers () and in letters (), his total: () and his final grade ()

The reason of changing:.....

This decision is taken based on:

The committee coordinator

The first member

The second member

The signature

The signature

The signature

The dean opinion: agree disagree for the reason:.....

Dean signature:.....

Date: / /20

Note: If the student's grade is changed after the approval of the Dean of the College, the Deanship of Admission and Registration shall be contacted to change the grade.