



College of Engineering

Vice-Deanship of Academic Affairs

"Study Plans and Unit Programs"

Vision, Mission, Objectives and Responsibilities

Presented by the unit coordinator

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Introduction

This unit concerns about the supervision of preparing and development of the programs and study plans in the college at construction and knowledge levels to achieve the enhancement of their quality a, to improve the learning outcomes and to satisfy the marketing needs. The unit establishment through the decision number four in 1\1\1438 H for one year.

Vision:

Raising and leadership in programs and study plans.

Mission:

To contribute in building programs and study plans and their approval and also, raising their educational outcomes by the implementation of national and international standards and specifications

Objectives:

- 1- Raising the study plans and enhancing their quality
- 2- Building a bridge between the vice-rectorate of Academic affairs and the Academic programs in the college

Responsibilities:

- 1- Providing programs with clear procedures and rules to prepare, approve and develop the programs and study plans based on national and international standards.
- 2- Support programs to achieve the enhancement of the effectiveness of programs and study plans and to be accredited by university council
- 3- Provide programs with guides, forms and determining references to prepare and develop programs and study plans.
- 4- Supervising to ensure the unity of college requirements and the implementation of united conditions between programs in the college.
- 5- Following up creating, development of study plan in the departments.
- 6- Following the accreditation process by the university council
- 7- Organizing educational activities related to academic programs and study plans.



Unit Members:

- 1- Dr. Abdel-Rahman Al-Qawasmi (Coordinator)
- 2- Dr. Sameh Mohammad (Member)
- 3- Dr. Ahmad Galal (Member)
- 3- Dr. Iskandar Tlili
- 4- Eng. Yahya Jehmani (Secretary)

The operational plan:

The operational plan of the unit is written based on the operational plan of the college.

The Strategic Goal	Building of competition capabilities of students according to the market needs and knowledge society
The Sub-Goal	Sub-Goals (1): Improving the internal and external efficiency levels of colleges
The Initiative	Improving the overall satisfaction rate of students for courses
Responsibility	Plan and Study Program Unit

No	The Activity	KPI	Actual	Target	Implementation Time				Needed Resources or Support
					First Semester		Second Semester		
					Week		Week		
					From	To	From	To	
1	Analysis the surveys (Programs, experience and course) results and writing recommendations and action plan	Improving the overall satisfaction rate of students for courses			6	7			
2	Analysis the programs course reports and writing recommendations and action plan				7	8			

The Strategic Goal	Building of competition capabilities of students according to the market needs and knowledge society
The Sub-Goal	Sub-Goals (1): Improving the internal and external efficiency levels of colleges
The Initiative	Development of study plans
Responsibility	Plan and Study Program Unit

No	The Activity	KPI	Actual	Target	Implementation Time				Needed Resources or Support
					First Semester		Second Semester		
					Week		Week		
					From	To	From	To	
1	Writing an operational plan for program development	General students' assessment of courses quality			0	4			
2	following the updating development process through the implementation of operational plan				0			12	
3	A workshop "how to development our study plans"				10	11			
3	Preparing documents for submission to the voce-Rectorate of academic affairs after approval by department and college councils.						13	14	

The Strategic Goal	Building of competition capabilities of students according to the market needs and knowledge society
The Sub-Goal	Sub-Goals (2): Restructuring scientific disciplines according to market and society needs
The Initiative	Restructuring some disciplines according to the needs of local and national community
Responsibility	Plan and Study Program Unit

No	The Activity	KPI	Actual	Target	Implementation Time				Needed Resources or Support
					First Semester		Second Semester		
					Week		Week		
					From	To	From	To	
1	Studying the courses that can be reconstructed according to the needs of local and national community and writing a proposal	Percentage of disciplines that have been restructured and improved to the number of programs those need to be restructured			11	12			
2	Considering the chosen courses in the study plan development						6	7	

The Strategic Goal	Strengthening the responsibility and community participation
The Sub-Goal	Sub-Goals (5): Merging the sustainable development of educational programs and research projects
The Initiative	Developing academic programs regarding sustainable development issues
Responsibility	Plan and Study Program Unit

No	The Activity	KPI	Actual	Target	Implementation Time				Needed Resources or Support
					First Semester		Second Semester		
					Week	Week	Week	Week	
				From	To	From	To		
1	Studying the courses that can be developed regarding sustainable development issues	The proportion of courses in academic programs concerned with sustainable development issues			11	12			
2	Considering the chosen courses in the study plan development						6	7	