

Operational Plan Follow-up Report (Labs and equipment unit)

Upgrading the college's Labs in the educational and research fields	Strategic Objective
Provide the latest equipment from the typical laboratories that meet the requirements of academic accreditation and provide all means of security and safety so that students and researchers can perform their laboratory and research tasks easily and with high quality.	Detailed goal

Obstacles	Percentage of achievement achieved	Target	Performance measurement indicators	Description of activity	Initiative or project
Faculty members are busy (please provide technicians)	%95	Labs of College of Applied Medical Sciences	Equipment and consumables database (Attachment 1 and Attachment (2	Updating the database of equipment and consumables within the laboratory	General case study of the college laboratories
	%95		Equipment database ((Attachment 1	Determine the number of devices that work well in the laboratory	
	%95		Equipment database ((Attachment 1	Determine the number of devices that do not work inside the lab	
	%95		Consumables Database ((Attachment 2	Determination of the number of usable consumables within the laboratory	

	%95		Consumables Database ((Attachment 2	Determine the number of consumables that are not suitable for use inside the laboratory	
	%90		E-footprint fault template ((Attachment 3	Determining the number of faults of the electronic fingerprint system for entering each lab	
	%90		Computer fault template ((Attachment 4	Determining the number of computer malfunctions inside the lab	
	%90		Network fault template ((Attachment 5	Determining the number of malfunctions of the internet connection system inside the lab	
	%90		smart board system fault template ((Attachment 6	Determining the number of malfunction of the smart board system inside the lab	
	%100		Attachment 7	Report on the status of each laboratory in each department	
Waiting for training certificates	%95	Raising the efficiency of the chairmen of the	Official letter No. 890/13477 dated 04/03/1438	Five faculty members were trained on	Occupational safety and

		laboratories committees in each department		internal audit procedures	health OSHSAS 18001
The plan was sent but no theoretical or practical training was done	%40	Raising the efficiency of the chairmen of the lab committees and some faculty members in each department	Official letter No. 890/13501 dated 1438/03/04	Eight faculty members were nominated for training on the evacuation and emergency plan	
There are a number of requirements that require cooperation from other departments of the university	%70	Labs of College of Applied Medical Sciences	Corrective and preventive measures for mismatches of internal and external audit procedures ((Attachment 8	Corrective and preventive measures have been taken regarding the mismatches of internal and external audit procedures	
Waiting for reply from the Occupational Safety and Health Administration	%95	Labs of College of Applied Medical Sciences	Official letter No. 890/12256 dated 27/02/1438 on the report of the committee to examine and receive the electronic fingerprint system used to open and close all laboratory doors ((Attachment 9	A committee was established to examine and receive the electronic fingerprint system used to open and close all laboratory doors	
There are 2 fire extinguishers that have not been serviced	%95	Fire Extinguishers, Faculty of Applied Medical Sciences	Official letter No. 890/10265 dated 15/02/1438 on the report of fire extinguishers in the laboratory of	The date of the last maintenance of the fire extinguishers in each Lab	

			each department (Attachment 10		
There is still a fall in some factory floors that have not yet been repaired	%90	General maintenance work at the Labs of Faculty of Applied Medical Sciences	Official letter No. 64/13232 dated 02/03/1438	The Director General of the Operation and Maintenance Department has been approached to conduct general examinations and repairs for all laboratories	
There is no response	%0	General maintenance work at the Labs of Faculty of Applied Medical Sciences	Official letter No. 64/13246 dated 02/03/1438 on the report of fire extinguishers in the laboratory of each department ((Attachment 11	The Dean of Information Technology has been approached to conduct examinations and repair of all college labs	
	%100	General maintenance work at the Labs of Faculty of Applied Medical Sciences	Official letter No. 64/13249 dated 02/03/1438 on the report of fire extinguishers in the laboratory of each department ((Attachment 12	The Dean of e-Learning has been informed about the examination and repair of all college labs	
The process of documentation and accreditation is under way	%90	Labs of College of Applied Medical Sciences	Inside each lab	Updating the risk assessment list and objectives in each laboratory	
	%100	Prepare all labs with equipment and consumables	Official letter No. 64/13413 dated 02/03/1438 on the report of fire extinguishers in	The laboratory requirements were sent by equipment and accessories for	Prepare all labs with equipment



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			the laboratory of each department (Attachment 14	each department	and consumables
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