

Operational plan (Labs and equipment unit)

Upgrading the college's Labs in the educational and research fields	Strategic Objective
Provide the latest equipment from the typical laboratories that meet the requirements of academic accreditation and provide all means of security and safety so that students and researchers can perform their laboratory and research tasks easily and with high quality.	Detailed goal

Obstacles	Percentage of achievement achieved	Target	Performance measurement indicators	Description of activity	Initiative or project
		Labs of College of Applied Medical Sciences	Equipment and consumables database (Attachment 1 and Attachment 2)	Updating the database of equipment and consumables within the laboratory	General case study of the college laboratories
			Equipment database ((Attachment 1	Determine the number of devices that work well in the laboratory	
			Equipment database ((Attachment 1	Determine the number of devices that do not work inside the lab	
			Consumables Database ((Attachment 2	Determination of the number of usable consumables within the laboratory	
			Consumables Database ((Attachment 2	Determine the number of consumables that are not	

				suitable for use inside the laboratory	
			E-footprint fault template ((Attachment 3	Determining the number of faults of the electronic fingerprint system for entering each lab	
			Computer fault template ((Attachment 4	Determining the number of computer malfunctions inside the lab	
			Network fault template ((Attachment 5	Determining the number of malfunctions of the internet connection system inside the lab	
			smart board system fault template ((Attachment 6	Determining the number of malfunction of the smart board system inside the lab	
			Attachment 7	Report on the status of each laboratory in each department	
		Raising the efficiency of the chairmen of the laboratories committees in each department	Official letter No. 890/13477 dated 04/03/1438	Five faculty members were trained on internal audit procedures	Occupational safety and health OSHSAS 18001

		Raising the efficiency of the chairmen of the lab committees and some faculty members in each department	Official letter No. 890/13501 dated 1438/03/04	Eight faculty members were nominated for training on the evacuation and emergency plan	
		Labs of College of Applied Medical Sciences	Corrective and preventive measures for mismatches of internal and external audit procedures ((Attachment 8	Corrective and preventive measures have been taken regarding the mismatches of internal and external audit procedures	
		Labs of College of Applied Medical Sciences	Official letter No. 890/12256 dated 27/02/1438 on the report of the committee to examine and receive the electronic fingerprint system used to open and close all laboratory doors ((Attachment 9	A committee was established to examine and receive the electronic fingerprint system used to open and close all laboratory doors	
		Fire Extinguishers, Faculty of Applied Medical Sciences	Official letter No. 890/10265 dated 15/02/1438 on the report of fire extinguishers in the laboratory of each department ((Attachment 10	The date of the last maintenance of the fire extinguishers in each Lab	

		General maintenance work at the Labs of Faculty of Applied Medical Sciences	Official letter No. 64/13232 dated 02/03/1438	The Director General of the Operation and Maintenance Department has been approached to conduct general examinations and repairs for all laboratories	
		General maintenance work at the Labs of Faculty of Applied Medical Sciences	Official letter No. 64/13246 dated 02/03/1438 on the report of fire extinguishers in the laboratory of each department ((Attachment 11	The Dean of Information Technology has been approached to conduct examinations and repair of all college labs	
		General maintenance work at the Labs of Faculty of Applied Medical Sciences	Official letter No. 64/13249 dated 02/03/1438 on the report of fire extinguishers in the laboratory of each department ((Attachment 12	The Dean of e-Learning has been informed about the examination and repair of all college labs	
		Labs of College of Applied Medical Sciences	Inside each lab	Updating the risk assessment list and objectives in each laboratory	
		Prepare all labs with equipment and consumables	Official letter No. 64/13413 dated 02/03/1438 on the report of fire extinguishers in the laboratory of	The laboratory requirements were sent by equipment and accessories for each department	Prepare all labs with equipment and consumables



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			each department (Attachment 14)		
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