

## Dr. Sana'a Anis Abdul-Samee'a Khatter

### Short Resume:

Dr. Sana'a is a PH D holder (TEFL Curriculum & Instruction). She is a certified general trainer as well as a certified TEFL trainer. She completed the TESOL (TCCP) & (TAAL) and the Teaching Knowledge Test (TKT). She gave a Conference Speaker- Session at the IATEFL 47<sup>th</sup> Annual Conference among many ESL\ EFL conferences. She worked as a part-time EFL instructor at the AUC. She also worked as an external reviewer, NAQAAE, EGYPT. She is currently working as an assistant professor of TEFL, Faculty of Education, Majma'ah University, Saudi Arabia.

### Academic Degrees:

Degree	Major	University	Year of Graduation	Country
PH D	TEFL Curriculum & Instruction	Zagazig University	(early, 2013)	Egypt

### Publications

Publication Title	Name of Journal	Date of Publication	Link

### Administrative Designations, Committees and Units

College Units & Committees	Designation (head, coordinator, member)	Department Units & Committees	Designation (head, coordinator, member)
English Publications	Member	Administrative decree 47	ELT Department Coordinator

### Administrative Designations

Administrative Designation	Period of Time
ELT Department Coordinator	A year
English Publications Coordinator	A year

<b>Courses (Current Semester)</b>			
<b>Course Code &amp; Number</b>	<b>Course Name</b>	<b>Actual Hours</b>	<b>Credit Hours</b>
<b>ENG 311</b>	<b>Advanced Reading</b>	<b>3</b>	<b>3</b>
<b>EDU 327</b>	<b>Curriculum</b>	<b>2</b>	<b>2</b>
<b>ENG 212</b>	<b>English Grammar and Sentence Structure (3)</b>	<b>3</b>	<b>3</b>
<b>Administrative &amp; Academic Experience (Former Administrative &amp; Academic Designations)</b>			
<b>Former Administrative Designations</b>		<b>Period of Time</b>	
<b>Academic Ranks</b>		<b>Period of Time</b>	
An assistant professor		2013, till present	
<b>Training Courses</b>			
<b>Name</b>	<b>Course Type</b>	<b>Institution</b>	<b>Date</b>
The TESOL Core Certificate Program (TCCP) & TESOL: Teaching and Assessing Adult Learners (TAAL)		University of Wisconsin EAU Claire, TESOL International Association	Received: June 4 <sup>th</sup> , 2012
Teaching Knowledge Test		The British Council, Egypt	Received: April 17 <sup>th</sup> , 2013
The Assessment Literacy Program (TOT)		The American University in Cairo	Received: August 28 <sup>th</sup> , 2013
The Licensed Trainer Program (TOT)		The Professional Academy for Teachers (PAT), Egypt	Received: July 15 <sup>th</sup> , 2012
The Trainer of Teachers (TOT)		The British Council, Egypt	Received: March 12 <sup>th</sup>

Development program- Modules 1, 2&3			, 2012
The Master Trainers' Orientation Workshop	Enhancement Project , Egypt	(CDIST) in collaboration with the Canadian Assistance Team - Early Childhood	Received: March 31 <sup>st</sup> 2011
Faculty Members Activities			
Activity		Link	
Higher Studies & Scientific Research			
Development & Training			
Courses Description			
Academic Advice			
Study Plans			

Contact Information			
Office Hours			
<b>Day:</b>	<b>Sun.</b>	<b>Hour:</b>	<b>12-2</b>
<b>Day:</b>	<b>Mon.</b>	<b>Hour:</b>	<b>10-12</b>
<b>Day:</b>	<b>Tues.</b>	<b>Hour:</b>	<b>9-11</b>
Academic Advisory			
<b>Day:</b>	<b>Mon.</b>	<b>Hour:</b>	<b>12-02</b>
<b>Day:</b>	<b>Wed.</b>	<b>Hour:</b>	<b>10-12</b>
<b>Day:</b>	<b>Thurs.</b>	<b>Hour:</b>	<b>9-11</b>
Contact Me			
<b>Phone</b>	<b>00966-533472392</b>		
<b>E-mail:</b>	<b>s.khatter@mu.edu.sa</b>		
<b>Faculty University Website:</b>			
<b>Other Website:</b>			
<b>Blogs</b>			