جامعة المجمعة
Majmaah University

Course Specifications

Institution:	Majma'ah University
Academic Department :	Department of English
Programme :	B.A in English
Course :	**Eng 122-Listening and Speaking 2**
Course Coordinator :	Dr.M.Fawares
Programme Coordinator :	Dr. Salah Alfarwan
Course Specification Approved Date :	..../ ... / ...... H

A. Course Identification and General Information

1 - Course title : Person to Person	Course Code: Eng 122
2. Credit hours : (2)	
3 - Program(s) in which the course is offered: B . A i n E n g l i s h	
4 – Course Language : E n g l i s h	
5 - Name of faculty member responsible for the course:	

6 - Level/year at which this course is offered :	Level 2/ 1st year

7 - Pre-requisites for this course (if any) : **None**

8 - Co-requisites for this course (if any) :

- **None**

9 - Location if not on main campus : (Ramah campus)

10 - Mode of Instruction (mark all that apply)

A - Traditional classroom		What percentage?	.... %
B - Blended (traditional and online)	X	What percentage?	**100 %**
D - e-learning		What percentage?	.... %
E - Correspondence		What percentage?	.... %
F - Other		What percentage?	.... %

Comments :

....

B Objectives

The purpose of the course is to train students how to listen and understand the discussions on the topics related to particular interests and special fields of competence. It trains students to communicate on the topics related to social relations, current events and study matters

Briefly describe any plans for developing and improving the course that are being implemented:

1. Students are encouraged to consult the web to practice more well- formed listening texts.

2. Students are encouraged to take parts and engage in the listening process.

3. Providing students with web-based exercises for extra training.

C. Course Description

1. Topics to be Covered

List of Topics	No. of Weeks	Contact Hours
introduction	1	2
U1 (Nice to meat you)	1	2
U2 (Tell me about your family)	1	2
U3 (Do you know where it is?)		2
U4 (See you then!)	1	2
U5 (How do you like the city?)	1	
U6 (How about coming with us?)	1	2
U7 (Could you help me?)	1	2
U8 (And what would you like/)	1	2

U9 (Could I borrow that?)	1	2
U10 (What are you from?)	1	2
U11(Have you ever been to Japan?	1	2

2. Course components (total contact hours and credits per semester):

	Lecture	Tutorial	Laboratory	Practical	Other:	Total
Contact Hours	**26**	**None**	**none**	**none**	**none**	26
Credit	.....2.......	**None**	**none**	**none**	**none**	.......2.....

3. Additional private study/learning hours expected for students per week.

2 **hours per week**

4. Course Learning Outcomes in NQF Domains of Learning and Alignment with Assessment Methods and Teaching Strategy

	NQF Learning Domains And Course Learning Outcomes	Course Teaching Strategies	Course Assessment Methods
1.0	**Knowledge**		
1.1	• Understand spoken English at variety of communicative situations. • Speak about different topics in different real-life situations. • have the knowledge of being able to communicate . • have the confidence to start the conversation.	Lectures	Quizzes
1.2		Class discussion	Class exercises and writing assignments
1.3		………………	Mid terms
1.4		………………	Final exam
2.0	**Cognitive Skills**		
2.1	• Develop their speaking and listening skills through exposing to the particular skills. • Pronounce correctly • Start the conversation confidently	**Lectures**	**Class participation**
2.2		**Class discussions**	**Home assignments**
2.3	…………………………………………………	**Individual meetings**	**Midterms**
2.4	…………………………………………………	………………	**Final exam**

	NQF Learning Domains And Course Learning Outcomes	Course Teaching Strategies	Course Assessment Methods
2.5	....	....	
2.6	....	....	....
3.0	**Interactional Skills & Responsibility**		
3.1	• speak and communicate and take terms in the conversation. • provide students with opportunities to take notes while listening to real- life listening tasks. It presents some interesting facts on cultural topics related to the themes of the units. It presents some expressions that will be very useful to the students inside and outside the class. •	. Lectures	class participation
3.2	....	....	Midterm exam
3.3	....	....	Final exams
3.4	....	....	Individual supervision hours
3.5	....	....	....
3.6	....	....	....
4.0	**Communication, Information Technology, Numerical**		
4.1	• present some interesting facts on cultural topics related to the themes of the units. • present some expressions that will be very useful to the students inside and outside the class.	. Lectures	

	NQF Learning Domains And Course Learning Outcomes	Course Teaching Strategies	Course Assessment Methods
4.2	....	....	....
4.3	....	....	....
4.4	....	....	....
4.5	....	....	....
4.6	....	....	....
5.0	**Psychomotor**		
5.1			Class discussion
5.2	....	....	....
5.3	....	....	....
5.4	....	....	....
5.5	....	....	....
5.6	....	....	....

5. Schedule of Assessment Tasks for Students During the Semester:

	Assessment task	Week Due	Proportion of Total Assessment
1	1st midterm	Week9	20%

2	Class exercises, assignments and project	All a long	20%
3	Quizzes	Week 6	10%
4	Participation and attendance	All along	10%
5	Final exam	End of the semester	40%
6			
7			
8	………………………………………………………………	……………	………………

D. Student Academic Counseling and Support

Reachable via email or personal attendance.

E. Learning Resources

1. List Required Textbooks :

Richard, J .,Bycina, D. &Wisniewska,I.(2005).Person to Person. New York, Oxford University Press.

2. List Essential References Materials :

- …………………………………………………

3-List Recommended Textbooks and Reference Material :

- …………………………………………………

4. List Electronic Materials:

1-http://www.members.tripod.com/~lklivingston/essay/

2-http://www.essaypunch.com/

5. Other learning material :

- …………………………………………………
- …………………………………………………
- …………………………………………………

F. Facilities Required

1. Accommodation
• ....
• ....
• ....
2. Computing resources
• ....
• ....
• ....
3. Other resources
• ....
• ....
• ....

G   Course Evaluation and Improvement Processes

1 Strategies for Obtaining Student Feedback on Effectiveness of Teaching:
• **Midterm evaluation feed-back form to increase instructor's awareness of the weak and strong points of the class**
• **End of term college evaluation of course by students (to be collected by the department)**
• **End-of-term debriefing in class of students and teacher regarding what went well and what could have gone better.**

2 Other Strategies for Evaluation of Teaching by the Program/Department Instructor :

- **Peer observation to benefit from colleagues' objective feedback and suggestions for improvement.**

3 Processes for Improvement of Teaching :

- **Training sessions**
- **Workshops to facilitate the exchange of experiences amongst faculty members**
- **Regular meetings where problems are discussed and solutions given**
- **Discussion of challenges in the classroom with colleagues and supervisors**
- **Encouragement of faculty members to attend professional development conferences.**
- **Keep up to date with pedagogical theory and practice**
- **Set goals for achieving excellence in teaching at the beginning of each new semester after reviewing last semester's teaching strategies and results**

4. Processes for Verifying Standards of Student Achievement

- **Check marking of a sample of examination papers either by a resident or visiting faculty member**
- **Students who believe they are under graded can have their papers checked by a second reader.**

5 Describe the planning arrangements for periodically reviewing course effectiveness and planning for improvement :

- **. Compare syllabus and course description with other universities (including those on the net)**
- **2. Bi-annual meetings of faculty members to discuss improvement**

Course Specification Approved

Department Official Meeting No (…..) Date … / …. / ….. H

<table>
<tr><td>**Course's Coordinator**</td><td>**Department Head**</td></tr>
<tr><td>*Name :*   Dr.M.Fawares</td><td>*Name :*   Dr. Salah Alfarwan</td></tr>
<tr><td>*Signature :*   …………………</td><td>*Signature :*   …………………</td></tr>
<tr><td>*Date :*   …./ … / …… H</td><td>*Date :*   …./ … / …… H</td></tr>
</table>