

Academic Advising Day

The College of Engineering at Majmaah University sponsors an Academic Advising Day to well elucidate the importance of academic advising and it's role in building an academic environment conducive of academic success.



College of Engineering




Kingdom of Saudi Arabia
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College of Engineering

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The academic advising day aims to:

1. Close the gap between the student and his advisor and build trust through one-on-one meetings and individual-ized discussions.
 2. Illustrate the curriculum and organize the student's study plan.
 3. Identify earlier potential difficulties the student might face related to some courses and guide the student to-wards a successful completion of the curriculum.
 4. Supply the academic advisor with the critical information about the issues and problems shared by the students so the advisor can construct an action plan to address these problems for all students.
 5. Increase the academic program success rate and reduce the percentage of students with academic warning.
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Timing and Duration

The Academic Advising Day will be held every semester on Wednesday of the eighth week of the semester. Advisors will be available in their offices from 8am to 3pm. The academic advising form will be used to collect and organize information about the student's course work and problems encountered by the student.



Responsibility of the Student

The student must come to his academic advisor during the Academic Advising Day and provide the advisor with the complete and accurate information.



Responsibility of the Academic Advisor

The academic advisor must fill the Academic Advising Form and collect accurate information from, such as, the academic records of the student. The academic advisor must also construct a course taking plan for the coming two semesters based on the curriculum and while concentrating on delayed courses and courses with grade F. For students with academic warnings, the advisor is expected to build alternative plans so as to reduce the course load and prioritize courses.

ACADEMIC ADVISING FORM

Name:		ID:	
Major:		GPA:	
Academic Advisor:			

Credit Hours Completed:		Number of academic warnings:	
Expected Semester of Graduation:			

Courses from pervious semesters:	
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Courses with grade F:	
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Course Taking Plan

Semester:		
	Courses to be taken:	

Semester:		
	Courses to be taken:	

Courses needing special attention

Course:		Types of difficulties in the course:	
		Skills and backgrounds needed to complete the course:	



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