

Transfer Credit Course Equivalency Form for Engineering Students

(Use this form for one course only, submit multiple forms if required)

Student Name:	
ID:	
Major:	

Conditions:

1. Only courses equivalent to those offered by MU will be accepted for transfer.
2. For courses taken in MU, the credit is transferable.
3. If the course is taken from another university, the credit is transferable if the grade is C+ and above. The transcript will show the grade but it will not inter into the calculation of the GPA.
4. In case of the difference in credit hours, higher credit hours will compensate for lower credit hours.
5. Online and distance learning courses are not eligible for equivalency.

Course taken	Course Code	
	Course Title	
	Semester taken	
	Host Institution	
	Number of Credits	
	Grade	

Equivalent Course	Course Code	
	Course Title	
	Number of Credits	

OFFICIAL USE ONLY	
<p>Reviewed by:</p> <p>Name of the department head: _____</p> <p>Signature: _____</p> <p>Date: _____</p>	<p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p>