

NigarTarunnum

Short Resume:

I am an adaptable and responsible person. My reliability, communication skills, responsibility and friendly nature are assets I bring to the work. I have experience in strong organizational and administrative skills with the ability to work independently and use my own initiative. I also have the ability to work under pressure, meeting tight deadlines.

Goal:

This lifetime will never come again; it is precious and irreplaceable. To live without regret, we must have a concrete purpose, continually setting goals and challenges for ourselves.

EXPERIENCE:

- Worked as a lecturer for seven years at a girls' college in India.
- For the last three years I've been working as a lecturer in English Language Department at Faculty of Education for Girls at Zulfi, Majmaah University.

All of my work experiences have involved working within a team-based culture. This involved planning, organization, co-ordination and commitment.

Academic Degrees:

| Degree | Major | University | Year of Graduation | Country |
|-----------------------|-------------------------------|-------------------|--------------------|---------|
| Master's Degree | English Language & Literature | Ranchi University | 1987 | India |
| Bachelor's Degree | English Language & Literature | Ranchi University | 1984 | India |
| Bachelor of Education | English | Ranchi University | 1989 | India |

Publications

| Publication Title | Name of Journal | Date of Publication | Link |
|--------------------------------------|--|---------------------|------|
| Learning Language Through Literature | Language and Literature Academy, India | 2012 | |
| The Modern English Novel | Literary Review, Danapur, India | 2003 | |
| Catharsis in Thomas Hardy's | University | 1995 | |

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| Novel | Journal, India | | |
| Compiled Resource Book for ENG 225 | Zulfi, KSA | 2014 | |
| Articles | Frequently published in various magazines in India | | |
| Administrative Designations, Committees and Units | | | |
| College Units & Committees | Designation (head, coordinator, member) | Department Units & Committees | Designation (head, coordinator, member) |
| | | Courses Specification | Member |
| | | Academic Guidance | Member |
| | | Higher Studies & Academic Research Committee | Member |
| Administrative Designations | | | |
| Administrative Designation | | Period of Time | |
| | | | |
| Courses (Current Semester) | | | |
| Course Code & Number | Course Name | Actual Hours | Credit Hours |
| ENG 225 | Introduction to Literature | | 3 |
| ENG 323 | Semantics | | 3 |
| ENG315 | Morphology | | 3 |
| 4212 | American Fiction | | 2 |
| ... | American Poetry | | 2 |
| 4216 | American Drama | | 2 |
| Courses (Previous Semesters) | | | |
| 4131 | Advanced Writing | | 2 |
| 4115 | Modern European Drama | | 2 |
| 3214 | Modern English Poetry | | 2 |
| 4146 | Sociolinguistics | | 2 |
| 3115 | Shakespeare | | 2 |
| 3139 | Semantics | | 2 |
| 3111 | 19th Century Fiction | | 2 |
| 3219 | Practical Criticism | | 2 |
| 3212 | Modern English | | 2 |

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|---|--|---------------------------------------|---------------|
| | Novel | | |
| 2214 | Metaphysical and Pre-Romantic | | 2 |
| Administrative & Academic Experience (Former Administrative & Academic Designations) | | | |
| Former Administrative Designations | | Period of Time | |
| | | | |
| Academic Ranks | | Period of Time | |
| | | | |
| Training Courses | | | |
| Name | Course Type | Institution | Date |
| How to use Microsoft Access to make databases | Workshop | Faculty of Education for Girls | 13/2/2014 |
| Refresher Course in English Language and Literature | Academic Course compulsory for Lecturers | Academic College, Ranchi University | 12 March,2005 |
| E-Learning Course | Workshop | Faculty of Education for Girls, Zulfi | 4/7/1434 H |
| How to Use Smart Boards | Workshop | Faculty of Education for Girls, Zulfi | 1434 H |
| Solar Energy | Workshop | Faculty of Education for Girls, Zulfi | 1/6/1433 H |
| Faculty Members Activities | | | |
| Activity | | Link | |
| Presented a research paper in a seminar from 20 to 22 July 2013. | | | |

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| Contact Information | | | |
| Office Hours | | | |
| Day: | Sunday | Hour: | 10-12 am |
| Day: | Wednesday | Hour: | 10-12 am |
| Academic Advisory | | | |
| Day: | Monday | Hour: | 10-12 am |
| Contact Me | | | |
| Phone | 0562023895 | | |
| E-mail: | n.tarunnum@mu.edu.sa | | |

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|------------------------------------|---|
| Faculty University Website: | http://faculty.mu.edu.sa/ntarunnum |
| Other Website: | |
| Blogs | |