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| **كلية العلوم و الدراسات الإنسانية برماح**  **قسم إدارة الأعمال**  **College of Sciences and Humanities Rimah**  **Business Administration Department** |  | **وزارة التعليم العالي**  **جامعة المجمعة**  **Ministry of Higher Education**  **Majmaah University** |

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| واجب رقم 1مقرر: إدارة الموارد البشرية (دار 216) |

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| 96 | **الشعبة** |
| 04/02/1436 | **التاريخ** |
| 02 | **عدد الصفحات** |
| **-----------------------------------------------------------------------------------------------------------------------** | **اسم الطلبة** |

1. بين مفهوم تحليل الوظائف.

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1. وضح خطوات عملية تحليل الوظائف.

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1. عرف طرق جمع البيانات الخاصة بتحليل الوظيفة.

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1. وضح الجوانب الأساسية التي يحددها إطار متطلبات الوظيفة.

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1. بين مفهوم تصميم الوظائف.

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