

Warning-Notice for Exceeding Absenteeism Percentage

☐ First Notice

☐ Second Notice

Student Name: -----	ID No.: -----
Department: -----	Date: / / 1444 H
Course Name: -----	Section No.: -----
Course Code & No.: -----	

I'm warning you that your absenteeism percentage in the course mentioned above exceeds:

☐ 15%

☐ 20%

I hope, for your own sake, not to miss any more lectures/labs, since according to the university regulations you are not allowed to sit for the final exam if your absence percentage exceeds 25%.

Course Teacher	Head of Department
Name: -----	Name: -----
Signature:	Signature:

Student's Name and Signature Acknowledging Receiving A Copy of This Warning Notice.

Student Name: -----
Signature: