

Warning-Notice for Exceeding Absenteeism Percentage

First Notice

Second Notice

Student Name:	ID No.:
Department:	Date: / / 143 H
Course Name:	Section No.:
Course Code & No.:	

I'm warning you that your absenteeism percentage in the course mentioned above exceeds:

15%

20%

I hope, for your own sake, not to miss any more lectures/labs, since according to the university regulations you are not allowed to sit for the final exam if your absence percentage exceeds 25%.

Course Teacher	Head of Department
Name:	Name:
Signature:	Signature:

Student's Name and Signature Acknowledging Receiving A Copy of This Warning Notice.

Student Name:

Signature: