



Course Specifications

Course Title:	Technical English
Course Code:	ENG 210
Program:	Computer Science and Information Technology
Department:	Computer Science and Information.
College:	College of Science in Zulfi
Institution:	Majmaah University

Table of Contents

A. Course Identification	3
6. Mode of Instruction (mark all that apply)	3
B. Course Objectives and Learning Outcomes	3
1. Course Description	3
2. Course Main Objective.....	3
3. Course Learning Outcomes	4
C. Course Content	4
D. Teaching and Assessment	5
1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods	5
2. Assessment Tasks for Students	5
E. Student Academic Counseling and Support	5
F. Learning Resources and Facilities	6
1. Learning Resources	6
2. Facilities Required.....	6
G. Course Quality Evaluation	6
H. Specification Approval Data	7

A. Course Identification

1. Credit hours: 2 Credit Hours
2. Course type
a. University <input type="checkbox"/> College <input type="checkbox"/> Department <input checked="" type="checkbox"/> Others <input type="checkbox"/>
b. Required <input checked="" type="checkbox"/> Elective <input type="checkbox"/>
3. Level/year at which this course is offered: 3 rd Level
4. Pre-requisites for this course (if any): PENG121
5. Co-requisites for this course (if any): N/A

6. Mode of Instruction (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom	36	60 %
2	Blended	6	10 %
3	E-learning		
4	Distance learning		
5	Other	18	30 %

7. Contact Hours (based on academic semester)

No	Activity	Contact Hours
1	Lecture	30
2	Laboratory/Studio	
3	Tutorial	
4	Others (specify)	
	Total	30

B. Course Objectives and Learning Outcomes

<p>1. Course Description</p> <p>The current course includes topics that reflect the latest developments in information technology, making them immediately relevant to students' needs.</p>
<p>2. Course Main Objective</p> <p>The purpose of this course is to enable the student to:</p> <ol style="list-style-type: none"> 1.Enable computer science students to acquire technical and professional communication skills. 2.Developing students' understanding and use of language in spoken and written communication. 3.Use appropriate language in professional writings; making appropriate grammatical and lexical choices; writing effectively with a focus on content, form and language. 4.Engage in both individual and group work to write a professional resume and business letters.

5. Write a perfect technical proposal workplace and make technical oral presentations.
6. Achieve and conduct effective workplace interviews

3. Course Learning Outcomes

CLOs		Aligned PLOs
1	Knowledge and Understanding	
1.1	Recognize and Describe the meaning of technical abbreviations, terms, and expressions.	
2	Skills :	
2.1	Familiarity with new Software products terminology	
2.2	Familiarity with new Hardware components specifications.	
2.3	Safe and Precise use of new available commercial software and of new educational computer systems.	
2...		
3	Values:	
3.1	cooperative working in groups inside the class, or/and efficient participation in take-home-assignments.	
3.2	free discussions save the students' time and allow them to feel "involved" in the discussion, rather than simply being outside spectators.	

C. Course Content

No	List of Topics	Contact Hours
Unit One:		
1	Working in the IT Industry: Meeting people. Jobs in IT. Schedules. Abbreviations. Business matters.	4
Unit Two:		
2	Computer Systems: Computer Hardware. Computer Software. Working with computers. Computer Usage. Business matters	4
Unit Three:		
3	Websites: Website Purpose. Types of Website. Website analytics. Website development (step-bystep). The best websites. Business matters.	4
Unit Four:		
4	Databases: Database Basics. Database Processing. Data Storage and Backup. Database System Benefits. Business matters.	4
Unit Five:		
5	Databases: Database Basics. Database Processing. Data Storage and Backup. Database System Benefits. Business matters.	4
Unit Six:		
6	Network Systems: Types of Networks. Networking Hardware. History of Networking. Network Range and Speed. Business matters.	4
Unit Seven:		
7	IT Support: Fault Diagnosis. Software Repair. Hardware Repair. Customer Services. Business matters.	4
Total		



D. Teaching and Assessment

1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
1.0	Knowledge and Understanding		
1.1	Recognize and Describe the meaning of technical abbreviations, terms, and expressions.	Developing basic communicative ability through: - Lecturing, - Team work, - Oral Discussion, Home Assignments	- Quizzes, - Web search, - Graded homework, - Class Participation, - Midterm and Final Exams
2.0	Skills		
2.1	Familiarity with new Software products terminology	<ul style="list-style-type: none"> • Lectures • Exercises demonstrations • Case studies • Individual • Presentations • Brainstorming 	<ul style="list-style-type: none"> - Class Participation - Essay Question - Presentation - Research
3.0	Values		
3.1	cooperative working in groups inside the class, or/and efficient participation in take-home-assignments	<ul style="list-style-type: none"> • Lectures • Exercises demonstrations • Case studies • Individual • Presentations • Brainstorming 	<ul style="list-style-type: none"> - Class Participation - Essay Question - Presentation - Research
3.2	free discussions save the students' time and allow them to feel "involved" in the discussion, rather than simply being outside spectators	<ul style="list-style-type: none"> • Lectures • Exercises demonstrations • Case studies • Individual • Presentations • Brainstorming 	<ul style="list-style-type: none"> - Class Participation - Essay Question - Presentation - Research
...			

2. Assessment Tasks for Students

#	Assessment task*	Week Due	Percentage of Total Assessment Score
1	Class Activities: Homework assignments, Oral discussions, Class participation in solving problems, Quizzes	Weekly	30 %
2	First Written Exam	6	15 %
3	Second Written Exam	12	15 %
4	Final Exam	16	40 %

*Assessment task (i.e., written test, oral test, oral presentation, group project, essay, etc.)

E. Student Academic Counseling and Support

Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice :

1. 6-office hours per week in the lecturer schedule.
2. The contact with students by e-mail, mobile, office telephone and website.

F. Learning Resources and Facilities

1. Learning Resources

Required Textbooks	<ul style="list-style-type: none"> • Maja Olejniczak; “English for Information Technology”; Pearson Longman; 2012
Essential References Materials	1. Norma D. Mullen; “English for Computer Science”; revised updated Edition ; Oxford University press; March 1988; ISBN-10: 0194376559; ISBN-13: 978-0194376556. 2. Iris Eisenbach; “English for Materials Science and Engineering”; Vieweg and Teubner; 2011; Print ISBN 978-3-8348-0957-5; Online ISBN 978-3-8348-9955-2.
Electronic Materials	<ul style="list-style-type: none"> • Lectures as videos.
Other Learning Materials	A CD is available with the Text Book.

2. Facilities Required

Item	Resources
Accommodation (Classrooms, laboratories, demonstration rooms/labs, etc.)	<input type="checkbox"/> Classrooms <input type="checkbox"/> Computer s <input type="checkbox"/> Library
Technology Resources (AV, data show, Smart Board, software, etc.)	Smart Board
Other Resources (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)	None

G. Course Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
Other Strategies for Evaluation of Teaching by the Program	Department	Direct
Processes for Improvement of Teaching	Department	Indirect
Processes for Verifying Standards of Student Achievement	Instructor	Direct
Describe the planning arrangements for periodically reviewing course	Instructor	Indirect

Evaluation Areas/Issues	Evaluators	Evaluation Methods
effectiveness and planning for improvement		

Evaluation areas (e.g., Effectiveness of teaching and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

Evaluators (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)

H. Specification Approval Data

Council / Committee	
Reference No.	
Date	

