**College of Computer and Information Sciences**



**Publication / Presentation Approval Form**



|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Paper | Presentation | Poster | Abstract | Book |
|  |  |  |  |  |



1. TITLE OF THE PUBLICATION\*:

Subject\* :

Specialization\*:

Keywords\* :



1. AUTHOR\*: *I have notified each co-author and received their approval to publish this paper/presentation/poster.*

Author Name\*: E-mail:

Number of Previous Publication with CCIS-MU:

Author Signature\*: Date:



3. PRESENTATION/CONFERENCE:

Name / Location / Date\*:

*where paper/presentation/poster will be presented:*

4. JOURNAL/PUBLICATION/PROCEEDINGS AND PUBLISHER:

Name of the Journal\* :

Publisher\* :

Keywords\* :

Indexed with\* :

(ISI/Scopus/etc.,)

Impact Factor\* :



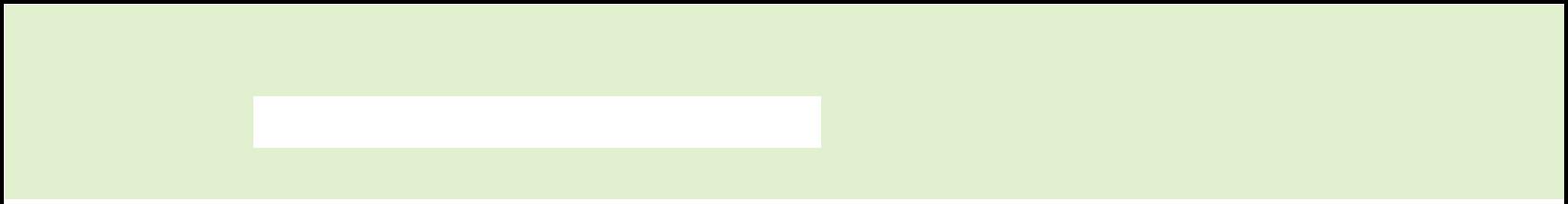
5. SIMILARITY INDEX REPORT:

Similarity Index\* (%) :

(Attach Report from Turnitin)

For Official use only:

Comments of the Research Committee:



DEAN:

*I concur with the author’s declarations above, have reviewed the Paper/ Presentation/ Poster and approve the author’s oral and/or written presentation of this material, `*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Signature: | | Date: |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  | RESEARCH CENTER: | |  |  |
|  |  |  |  |  |
|  | Employee ID: | | Date received: |  |
|  |  |  |  |  |
|  |  |  |  |
|  | Manuscript #: | |  |  |

**Publication / Presentation - Process and Directions**

**All scientific papers must be submitted to the CCIS-MU Dean** for recording and clearance processingif they resulted from work performed under the CCIS-Majmaah University affiliation.

**Before Publication** – the following itemsmust bereviewed by Research Committee and submitted to the Research Center of CCIS:

* Journal papers
* Conference Presentations
* Posters /Abstracts

\* These fields are mandatory and your form will not be accepted without these entries

**INSTRUCTIONS FOR AUTHORS/PRESENTERS:**

**NO PUBLICATIONS OR PRESENTATIONS CAN BE AUTHORIZED WITHOUT COLLEGE APPROVAL AND CLEARANCE AS PER THE FOLLOWING STEPS.**

* + 1. Download the Publication and Patent Clearance Approval Form from our College website.
       1. Complete items 1-5 of the Form
       2. Attach the copy of your full paper/abstract
       3. Attach the similarity index report from Turnitin
    2. Send the completed Form with the above attachments to the Scientific Research Unit
    3. After the scrutiny results from Dean office, research center will send you an E-mail about the status
    4. Once it is approved, you can submit the paper / presentation to the respective journal / conference
    5. If it is not approved, incorporate the comments and goto STEP A