**Academic Portal/ E-learning System Problem Solving Form**

Name of the employee: ………………………………………………………………………

ID:…………………………………………………………………..

National ID/ Residence Permit (Iqama):……………………………………………

Personal E-mail Address:………………………………………………………………

MU E-mail:…………………………………………………………………………………..

Personal Email updated with MU e-mail at academic portal. Yes No

Problem: - Academic Portal

* D2L

Details:

* Inability to access the academic portal

 Inability to access D2L

* Courses not listed in D2L
* Courses not listed on academic portal
* Student lists are missing some names
* Others

**Submitting Party:**

**Submission Date:**