وكالة الجامعة -إدارة البيئة الجامعية والصحة المهنية
Vice Rectors - Department of the University
Environment & Occupational Health
Occupational Health Unit -وحدة الصحة المهنية

جامعة المجمعة
Majmaah University

GUIDELINE FOR HAZARDOUS WASTE

HAZARDOUS WASTE - SATELLITE ACCUMULATION AREA

STEP 1	STEP 2	STEP 3	STEP 4
Prepare Waste Area	**Accumulate Waste**	**Request Pickup**	**Work Safely**

STEP 1 — Prepare Waste Area
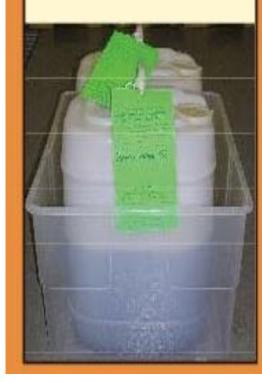
Designate a waste collection area close to where the waste will be generated.

Waste must not be transported outside the lab area to a remote collection area.

Liquid waste must be stored inside secondary containment.

Post a copy of this sign near the waste collection area.

STEP 2 — Accumulate Waste

Attach a green Penn Chemical Waste Disposal label at the time waste is first placed into the container.

When filled complete the date at the bottom and request a pickup as described in step 3.

Hazardous waste container lids must be kept closed at all times during storage, except when waste is being added. Open containers and containers with funnels are common violations found during regulatory inspections.

STEP 3 — Request Pickup

Certain labs are on a routine waste pickup schedule; all others are on an as needed basis.

Waste requests should be made online at www.ehrs.upenn.edu/chemwaste.

EHRS supplies carboys, waste labels and secondary containment bins.

Waste labels must be fully completed or we cannot collect your waste.

www.ehrs.upenn.edu/chemwaste

STEP 4 — Work Safely

Do not store incompatible materials inside the same secondary containment bin.

Wear lab coat, safety glasses and appropriate gloves at all times when working in the lab areas.

Open toe shoes and shorts are prohibited in lab areas.